

Minutes - March Council held on 9th March 2021

by virtual Zoom at 6.30pm

PRESENT: Cllrs Charles Joice (in the chair), Steve Mulford, Jeanette Paul and Bernard Smith were present.

The clerk Charles Brindley was in attendance. County Cllr Mark Kiddle Morris and District Cllr Trevor Carter were present

- 21/001 APOLOGIES FOR ABSENCE: Apologies for absence were received and accepted from Cllrs Barron and Stamford (no internet capability) and Cllr Loades (broadband failure).
- 21/002 DECLARATIONS OF INTEREST: There were no declarations of interest.
- 21/003 MINUTES OF MEETINGS DATED 15 DECEMBER 2020: as previously circulated, draft minutes were considered. By resolution proposed by Cllr Paul and seconded by Cllr Mulford, it was unanimously **AGREED that the minutes were a true record and the chairman was authorised to sign them.**
- 21/004 COUNTY AND DISTRICT COUNCILLOR REPORTS: County Cllr Kiddle Morris submitted a written report that was circulated to members. District Cllr Carter reported that Breckland had been investigating the level of carers in the community; found that many young people were involved and so the council has instigated a number of activities for these individuals. This will be the start of a wider program. Also, work has been done to provide support for vulnerable people and can be accessed at 0344 800 8020. Council tax billing is going smoothly and waste collections are back to normal following disruption by winter weather.
- 21/005 CLERK'S UPDATE: A written report had been distributed and was considered by members. There being no comments, the report was **NOTED**.
- 21/006 MEMORIAL TO POLISH AIR CREW: The proposal to accept ownership and therefore responsibility for the memorial was discussed and by resolution proposed by Cllr Mulford and seconded by Cllr Paul, it was **AGREED to confirm the agreement made by the chairman with Norfolk County Council re highways conditions for its installation on highway land.**
- 21/007 MEETING DATES 2021/22: It was **AGREED that council meetings would be held on May 11, July 13, September 14, November 9, January 11 2022 and March 8 2022 in the village hall starting at 6.30pm**
- 21/008 PLANNING: The council **NOTED the following responses:**
 3PL/2021/0009/HOU Killarney, School Rd - no comment
 3PL/2021/0001/D Land to side and rear of Oakridge, Market Hill - no comment
 3PL/2021/0024/HOU Oak Trees, Main Dereham Rd - no comment
 The council **AGREED the following response:**
 3PL/2021/0265/HOU Meadow Cottage adjacent Pond, Oxwick Lane - no comment
- 21/009 PLANNING DECISIONS: The council **NOTED the following decisions:**
 3PL/2020/1124/VAR The Lilacs, School Rd - Approved
 3PL/2020/1233/HOU Cherry Tree Cottage, Oxwick Lane - Approved
 3OB/2020/0015/OB Land off Whissonsett Rd - Approved
 3PL/2021/0009/HOU Killarney School Rd - Approved
 3PL/2021/0024/HOU Oak Trees, Main Dereham Rd - Approved
- 21/010 MODIFICATIONS TO THE DEFINITIVE MAP: The applications were **NOTED**
- 21/011 FINANCE:
 The Council **NOTED the March report as follows:**
 Receipts: Allotment Rents £ 115.00
 Interest £ 0.11
 Bank balances were reported at 27 January 2021 as:
 Business Premium Account £ 4447.35
 Community Account £ 6543.52
 Reconciliation with the cash book was confirmed against a cash book balance at 27 January 2021 of £ 10990.87

21/012 ACCOUNTS PAID END OF JANUARY: The council **NOTED that the following payments had been made**

D/D	E-On Electricity for streetlights 10-12/20	£ 141.69
100937	CGM Grounds Maintenance 01/21	£ 335.45
D/D	ANGLIAN WATER Supply to playing field 10/20 - 01/21	£ 0.00
100938	C BRINDLEY Clerk's salary 01/21	£ 219.45
100939	HMRC Income Tax 01/21	£ 1.20
100940	WENSUM.NET Annual website hosting 2021/22	£ 60.00

The clerk advised that cheque no 100940 had subsequently been cancelled as the company no longer accepted cheques. He had paid the invoice by his personal bank account and would be reclaiming in the later batch of cheques for approval

21/013 ACCOUNTS FOR PAYMENT: By resolution proposed by Cllr Mulford and seconded by Cllr Paul, the following payments were unanimously **APPROVED for payment**

100941	CGM Grounds maintenance contract 02/21	£ 275.45
100942	INFORMATION COMMISSIONER Annual data protection registration	£ 40.00
100943	TIM BRAYBROOK Tree maintenance - allotments	£ 890.00
100944	C BRINDLEY Clerk's salary 02-03/21	£ 439.10
100945	HMRC Income tax 02-03/21	£ 2.20
100946	C BRINDLEY Clerk's expenses 09/20 - 02/21	£ 112.16
100947	C BRINDLEY Annual website hosting fee 2021/22	£ 60.00
D/D	PWLB Loan repayment 2nd half 2020/21	£ 271.39

21/014 APPOINTMENT OF INTERNAL AUDITOR: It was **AGREED to appointment Mr Andrew Stewart as internal auditor for the period ending 31 March 2021**

21/015 NORFOLK CITIZEN'S ADVICE: It was **AGREED that no donation should be made to the organisation**

21/016 ITEMS FOR FUTURE MEETINGS AND REPORTS: The wall at the war memorial (members are asked to familiarise themselves with the condition of the wall ahead of the next meeting); litter in the village

21/017 DATE OF NEXT MEETING: Tuesday 11th May following on from the Annual Parish Meeting

There being no further advertised business, the Chairman closed meeting at 19.20

Signed as a true record

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Date

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