

COLKIRK PARISH COUNCIL

MINUTES OF A MEETING HELD ON TUESDAY 11th JANUARY 2022 AT 6.30PM IN THE VILLAGE HALL

Present: Councillors Charles Joice (Chairman), Steve Mulford, Jeanette Paul, Michael Stamford, Nick Loades.

Councillor M Kiddle-Morris, Maxine Hayes, Parish Clerk

0 members of the public.

22/001 APOLOGIES FOR ABSENCE

Apologies were received from Councillors C Barron & B Smith (illness).

22/002 Declarations of Interest

None.

22/003 To approve minutes of last meeting

It was PROPOSED (JP) SECONDED (SM) and unanimously agreed to approve the minutes of the meeting held on 9 November 2021 as a correct record and were signed by the Chairman.

22/004 To receive reports

Councillor Kiddle-Morris had circulated the latest Norfolk County Council information sheet and report. Both were noted. He was asked to chase the proposal to fill the potholes along the road to the village hall with road plainings.

It was noted that Councillor Robert Hambidge had been elected as the District Councillor following the resignation of Councillor Trevor Carter.

22/005 Public Participation

No questions.

22/006 Finance

22/006/1 The following invoices and expenses had been paid under delegated powers during December. Accounts for January were presented to the meeting for payment:

December 2021

Clerks Salary & Expenses £271.36 Cheque Number 100976

CGM Grounds Maintenance £236.49 Cheque Number 100977

January 2022

Clerks Salary and office costs. Stationery, toner, envelopes, postages £255.20 BACS

Colkirk Parish Hall Meetings 2020 £60.00 BACS

D Gillett Tree Survey £360.00 BACS

Allotment holder return of key deposit £5 Cheque Number 100978

Income: £125.11 allotment rents

Balances at 5.1.22

Current Account: 5783.53

Business Account: 4447.79

Total: £10,231.32

It was PROPOSED(SM) SECONDED(NL) and unanimously agreed to approve the accounts.

22/0006/2 The Clerk had circulated the financial statement to 5.1.2022, bank balances and reconciliation. Details of the proposed budget had been circulated and discussed. As the increase in fuel costs would increase the street lighting costs by at least 50% and tree work would be required in the next year an additional amount of £1215 would be required. It was PROPOSED (SM) SECONDED (NL) and unanimously agreed to approve a budget of £11,000 in the financial year 2022/23. This would equate to an increase of £9.85%.

It was a requirement of the Parish Council to provide a dedicated laptop for the parish office and after discussion it was agreed to use the income from the bottle bank to purchase a laptop. The Clerk had researched costs and it was PROPOSED (CJ) SECONDED (SM) and unanimously approved to purchase a laptop from John Lewis at a cost of £249.99 plus VAT.

22/006/3 The Clerk had received two quotes for the tree work required to raise the crown of the beech tree on the Campyngland. It was PROPOSED (NL) SECONDED (JP) and unanimously agreed to approve the lower quote of £150.

22/006/4 Discussion took place over the request for a donation from Norfolk Citizens Association. It was agreed that with the increased costs in the next financial year the Parish Council would not make a donation.

22/007 Correspondence and Clerks Report

Correspondence had been circulated and actioned.

22/007/1 The Clerk highlighted a letter received from Norfolk County Council regarding street lighting requirements on the proposed development on Whissonsett Road. It was unanimously agreed that the Parish Council did not want any lighting and the County Council would be notified.

22/008 Planning

22/008/1 Applications
None

22/008/2 Breckland District Council Decisions

REFERENCE:	3PL/2021/1535/HOU APPROVAL
PROPOSAL:	Proposed conversion of garage to a study
LOCATION:	COLKIRK: Barley House Crown Road

Ref No: 3DC/2021/0316/DOC - DOC-Discharge PART

Orchard Cottage, Main Dereham Road, NR21 7JQ Proposal: Discharge of Condition No 3 on 3PL/2005/0838/F (Discharge Conditions)

REFERENCE:	3PL/2021/1244/F - REFUSED
PROPOSAL:	3no proposed dwellings.
LOCATION:	COLKIRK: Land adjacent to Oakridge Market Hill
APPLICANT:	VJS Developments Ltd
CASE OFFICER:	Matthew Blackie

22/008/3 To note that the North Norfolk Local Plan Proposed Submission version is due to be published for public consultation in January 2022

22/009 Items for Discussion

22/009/1 Queens Platinum Jubilee

Councillor Paul reported that she had canvassed various organisations and residents in the village for ideas. Suggestions put forward had been a picnic on the Campyngland to coincide with the nationwide Big Lunch on the Sunday, lighting a beacon, asking residents to decorate gardens, Jubilee mugs and coins. It was agreed that a small committee would be needed to look at this and to co-ordinate with all groups. Councillor Paul agreed to ask the Gala committee if they would be willing to consider taking this on. The Parish Council would offer support and help. Councillor Kiddle-Morris would be able to access a free tree from the County Council which could be planted in the parish. The Council were informed that church were holding an arts festival that weekend.

It was agreed that a beacon was a nice idea but a safe location would have to be sought for this to go ahead and the Clerk was asked to check out who owned the beacon located at Beacon Hill.

22/009/2 **Football Club** – The Clerk had looked at various grants that might be available to refurbish the pavilion. As this would mainly benefit the football club it might have to be sought from the Football Association and the Clerk would liaise with the football club to see exactly what their requirements would be and get an idea of costs.

22/009/3 **Parish Council support agency**

It was unanimously agreed to move the annual affiliation from Norfolk ALC to Norfolk PTS from the 1st April. This would save around £40 in fees.

The Clerk was asked to report potholes in various locations in the parish. She asked if councillors could plot the exact location on a map that she could use to report them to the County Council through their website.

22/010 Next Meeting

Tuesday 8th March 2022 at 6.30pm.

22/011 RESOLUTION: At this point in the meeting the press and public will be asked to leave. Public Bodies (Admission to meetings) Act 1960 the public and press to be excluded due to consideration of the following items due to their confidential nature.

The grounds maintenance contract quotes received had been circulated and it was PROPOSED (CJ) SECONDED (SM) and unanimously approved to award the contract to TTSR. A site meeting would be arranged with the new company before the contract commences in March.

Signed.....Dated.....