

## COLKIRK PARISH COUNCIL

### MINUTES OF A MEETING HELD ON TUESDAY 17<sup>th</sup> JANUARY 2023 AT 6.30PM IN THE VILLAGE HALL

Present: Councillors Charles Joice (Chairman), Steve Mulford, Jeanette Paul, Nick Loades, Michael Stamford, Bernard Smith.  
Maxine Hayes, Parish Clerk  
County Councillor M Kiddle-Morris  
0 members of the public.

Councillor Joice reported the sad news of the death of Councillor Colin Barron and his wife. Councillor Barron had been on the Parish Council for many years up until his death. Both he and his wife were active members of the village and would be sadly missed. The funeral was being held on 24<sup>th</sup> January and there were family flowers only but the opportunity to donate to one of the charities Colin was involved in should anyone wish to,

#### **23/001 Apologies for Absence**

Apologies were received from District Councillor Hambidge.

#### **23/002 Declarations of Interest**

None.

#### **23/003 To approve minutes of last meeting.**

It was PROPOSED (SM) SECONDED (JP) and unanimously agreed to approve the minutes of the meeting held on 15<sup>th</sup> November 2022 as a correct record and these were signed by the Chairman.

#### **23/004 To receive reports.**

The written report from Cllr. Kiddle-Morris had been circulated to all members of the Council. He highlighted the devolution deal which was in the early stages of being discussed by the County Council at the moment. Further details of which would be available in due course.

#### **23/005 Public Participation**

None.

#### **23/006 Finance**

23/006/1 To approve payments made December 2022, January 2023.

It was PROPOSED(JP) SECONDED(NL) and UNANIMOUSLY agreed to approve the following payments:

Colkirk Parish Council			
Payments December			
15.12.2022	Anglian Water	Playing Field	£ 40.71
15.12.2022	M Hayes	Salary (backdated) December, HMRC & expenses	£ 386.89
19.12.2022	N Power	Street Lighting	£ 21.32
Payments January 23			

15.1.23	Maxine Hayes	Salary January, Expenses and HMRC	£ 289.80
15.1.2023	Parish Hall	Hall hire	£ 60.00
24.1.2023	Microsoft	Annual licence	59.99
24.1.2023	McAfee	Annual anti-virus	24.99
			<b>£ 883.70</b>
Income			
Balances			
Current account	5496.31		
Business Savings Account	£ 2,448.24		
	£ 7,944.55		

23/006/2 To receive clerk's financial report, reconciliation, and balances. Unanimously approved.

23/006/3 To consider and approve budget for financial year 2023/24.

The Clerk had circulated a draft budget and after lengthy discussion it was PROPOSED(SM) SECONDED(BS) and unanimously approved to set the budget at £12,000. This would allow for further tree works required on the Campyngland and additional funding to allow for the increase in fuel costs which would affect the street lighting costs and a small increase in costs for the grounds maintenance contract. This would be a % increase of 7.25 and a monthly increase of £3.73 for Band D properties.

### **23/007 Correspondence and Clerk's Report**

Clerk's report and correspondence list had been circulated to all councillors.

#### **Additional Payments January**

The annual licence payment to Microsoft and McAfee were due by the 24<sup>th</sup> of this month. Approval was given for the Clerk to pay the accounts and to claim back the cost.

Microsoft annual licence £59.99

McAfee £24.99

#### **Replacement posts/repair equipment play area/inspection.**

The replacement posts had been delivered and the Council needed to decide when they could install them. It was agreed to wait until the Spring when the weather had improved.

The play area would be closed while the work was taking place.

#### **Grants**

There are grants of up to £200 available from Breckland DC for community groups to organise Coronation celebrations. These are currently not showing on their website but should be available shortly.

It was also reported that there may be grants available to village halls to erect solar panels.

## **Elections 2023**

Breckland DC Have confirmed that photo id would be required to be able to vote in the May 2023 elections.

Details of the election timetable and nomination paperwork had been received. The Clerk had made a few copies of the nomination forms which she could email/post to anyone interested in standing and would put details in the notice board and on the website.

## **Casual Vacancy Colkirk PC**

The Parish Council now had a vacancy due to the sad death of Cllr Barron and she had been advised to publicise this vacancy after the funeral. As there will only be one more meeting before the elections in May and the Parish Council are not obliged to co-opt within 6 months of the elections.

## **Avian Flu Update**

The Clerk reported that unfortunately it was still spreading in this County and she had downloaded and posted the most recent information with the allotment rent reminder letters to update all allotment holders.

## **Notice Board**

The Clerk reported that the notice board was letting in water and required a replacement cork backing as this was now very damp and warping. The surround also required rubbing down and re staining. It was agreed to contact local contractors in the village to see if they might be able to undertake the work.

## **Correspondence**

Breckland DC – decision to ask for photo id to vote in May 2023.

Norfolk PTS – newsletter

SAM Rota 2023 – Dates for Colkirk 5<sup>th</sup> – 25<sup>th</sup> March 18<sup>th</sup> June – 8 July 2023, 1<sup>st</sup> October – 21<sup>st</sup> October 31<sup>st</sup> December – 21<sup>st</sup> January 2024.

Breckland DC – copies of slides from Local Plan presentation

Colkirk Parish Hall – email to regular users about the cost of heating in the hall

Email Colkirk Gala 8<sup>th</sup> July 2023 – Friends of Colkirk Village – Request for PC to grant permission for gala and to pay for insurance costs.

## **23/008 Planning**

Applications

3PL/2022/1348/HOU – Conversion and extension of existing garage to annex accommodation, single storey side extension to dwellinghouse, and replacement of rear conservatory with garden room. The Paddocks, Oxwick Lane  
Parish Council had no comments.

3PL/2022/1349/HOU – Demolition of existing double garage and construction of detached annex c/w open storage area and carport  
Kilma, Main Dereham Road  
The Parish Council had no comments.

3PL/2022/1347/VAR – relocation of approved carport  
Oakridge, Market Hill  
The Parish Council had no observations.

3PL/2022/1287/HOU – Proposed rear extension, micro turbine and internal alterations – Waveney, Dereham Road.

Amendments to rear extension and turbine removed.

The Parish Council had no observations.

3PL/2022/1157/HOU – Demolition of existing garage and conservatory and erection of single storey front, rear and side extension to include viewing gallery within the roof space – The Snug, Sheburn, Dereham Road

The Parish Council had no comments.

3PL/2022/1341/LU – Certificate of Lawfulness - Replacement windows and installation of new drainage tank – The Paddocks, Oxwick Lane

For information only.

Decisions made by Breckland DC

Approval: 3PL/2022/1341/LU – Replacement windows and installation of new drainage tank – The Paddocks, Oxwick Lane

Approval: 3PL/2022/1157/HOU – Demolition of existing garage and conservatory and erection of single storey front, rear, and side extension to include viewing gallery within the roof space – The Snug, Sheburn, Dereham Road

Approval: 3PL/2022/1287/HOU – Proposed rear extension(porch) and internal alterations – Waveney, Dereham Road.

Late Applications – None

Development land off Whisonsett Road

It was reported that contractors were parking in the allotment/playing field car park. The Clerk would report this to Breckland DC. They would be asked to erect a sign to inform contractors they could not park there. It was also reported that the drain had been blocked with sandbags which was causing the ditches to flood over the road. The Clerk would report this and ask why this had been done.

Concerns had been expressed by a resident about the temporary access to the site which was dangerous. These had been passed to Breckland District Council who had given approval for the access to be used.

A new kerb had also been installed which was difficult to see and was a safety hazard. This had been reported to the Highways authority.

### **23/009 Items for Discussion**

009.1 **Commemorative tree** for the Queens Platinum Jubilee – this would be planted in March/April on the Campyngland

009.2 **Coronation 6 May 2023** – initial discussions on celebrations and suggestions received – The Parish Council had received several ideas on what celebrations might take place. It was agreed to hold an informal meeting next week with the gala committee, parish hall committee and Parish Council to discuss this further.

009.3 **Speed limits** – it was reported that there were still issues with parking on School Road which the Clerk agreed to report to the Police and to ask them to attend at busy times to see the problem for themselves. They were blocking driveways to properties in School Road and parking across the yellow zig zag lines which was very dangerous.

009.4 **Date of Next Meeting** – Tuesday 14<sup>th</sup> March 2023 6.30pm. The Chairman would have difficulty attending the meeting on this date and it was agreed to try and alter the date to Tuesday 7<sup>th</sup> March.

Signed.....Dated.....