

COLKIRK PARISH COUNCIL

MINUTES OF A MEETING HELD ON TUESDAY 27th SEPTEMBER 2022 AT 6.30PM IN THE VILLAGE HALL

Present: Councillors Charles Joice (Chairman), Steve Mulford, Jeanette Paul, Nick Loades, Colin Barron, Michael Stamford, Bernard Smith.

Maxine Hayes, Parish Clerk
3 members of the public.

22/034 Apologies for Absence

Apologies were received from County Councillor M Kiddle-Morris & District Councillor R Hambidge.

22/035 Declarations of Interest

Cllr Paul declared an interest in agenda item 9.3 as she was an allotment holder.

22/036 To approve minutes of last meeting

It was PROPOSED (JP) SECONDED (MS) and unanimously agreed to approve the minutes of the meeting held on 24th May 2022 as a correct record with the following amendment N Loades was in attendance. The minutes were signed by the Chairman.

22/037 To receive reports

No reports.

22/038 Public Participation

One member of the public and allotment holder raised concerns about various items on the allotments. He had previously had a site meeting with the Clerk and Councillor Mulford and had emailed the Council. His comments were noted and would be discussed further under agenda item 9.3.

Another resident raised concerns about produce being sold for profit from the allotments which was not allowed. His comments were noted.

A resident asked if she could raise some points for consideration under agenda item 9.2 Public Participation. It was agreed. She raised her concerns about the speed of traffic along School Road and Gormans Lane and that the parents had to stand in the road to wait for the children to come out of school which was dangerous. She requested that the Parish Council consider raising £2000 from the precept to put towards a temporary “wig wag” flashing sign outside the school and to support an application for a 20mph permanent speed limit along School Road and Gormans Lane. A further £2000 would have to be raised from the Parish Partnership grants.

The Parish Council had been advised by Councillor Kiddle-Morris that the 20mph temporary sign could not be enforced it was just an advisory sign. In order to apply for a permanent speed limit, the request would have to be assessed using the County Council Speed management strategy which could be found on the County website. A permanent speed limit would cost in the region of £12,000 - £15,000.

It was agreed that the Parish Council would support any request made for a permanent speed limit. She was advised to get as many parents as possible to write to the County Council on this matter and to ask the school to support their application.

It was reported that in the past children had been allowed to exit the school into the rear playground which was a safer option. It was not clear whether this could still be considered and the Parish Council agreed to write to the school asking if they could consider this. This would be discussed further under agenda item 9.2.

22/039 Finance

22/039/1 To approve payments made July, August & September 2022.

It was PROPOSED(SM) SECONDED(MS) and UNANIMOUSLY agreed to approve the following payments:

Date	Supplier	Description	Amount
15.6.22	Maxine Hayes	Clerks Expenses Office Costs	£ 17.21
15.6.22	Maxine Hayes	Clerks Salary June	£ 220.65
27.06.22	Community Heartbeat	Replacement battery defib	£ 318.00
09.06.22	Community Action Norfolk	Play inspection training	£ 40.00
09.06.22	T Braybrook	Tree work Campyngland	£ 1,600.00
Payments July 2022			
12.7.22	Maxine Hayes	Salary July	£ 220.65
12.7.22	Maxine Hayes	Clerks Expenses office costs	£ 27.37
11.7.22	Playsafety ROSPA	Playground Inspection	£ 180.60
11.07.22	TTSR	Grounds maintenance	£ 1,015.80
Payments August			
05.08.22	Anglian Water	Playing field	£ 726.53
15.08.22	Maxine Hayes	Salary August	£ 220.65
15.08.22	Maxine Hayes	Office costs	£ 10.00
17.08.22	N Power	Street Lighting (adj)	£ 4.63
Payments September			
12.9.22	Maxine Hayes	Salary Sept	£ 220.65
12.9.22	Maxine Hayes	Expenses, office costs, signs & tape	£ 64.57
12.9.22	TTSR	Grounds maintenance	£ 1,015.80
15.9.22	Public Works Loan Board	1/2 year payment	£ 271.39
			£ 6,174.50
Income	£	356.16	Breckland DC recycling
		726.53	Anglian Water (refunded)
	£	1.10	Barclays interest
	£	1,083.79	

Balances			
Current account			
	£ 2,871.75		
Business Savings Account	£ 2,449.00		
	£ 5,320.75		

22/039/2 To receive clerks financial report, reconciliation and balances

These had been circulated and were unanimously approved.

22/039/3 To receive financial position and budget v expenditure to date and forecast to year end.

The clerk had circulated details to all councillors. Looking at the financial forecast to the year end it was agreed that there would be a very small amount of reserves being carried forward to the next financial year due to the high costs of the tree work which had been required on the Campyngland and the issues raised over the non-compliance of equipment in the children's playground following the inspection. The clerks estimated that the Council would have around £700 from the budget to carry forward to the next financial year unless there was any further unexpected expenditure. It was agreed that the budget would need to be closely monitored for the rest of the year.

22/039/4 The Clerk had circulated details of the costs to bring the Mixed 2 bay 2 x junior and 1 basket swing set up to standard. This equipment was just within the warranty period of 15 years but the delivery and installation and the fixings kits would cost in the region of £2000.

It was agreed that this was a large amount of additional expenditure to find out of this year's budget and would reduce the reserves at the end of the year bringing them very low and not within the recommended minimum amount. It was agreed to see if there was any way that the Parish Council could collect the posts from the Lake District and find a local contractor to install them at a lower cost. The Clerk would explore this option and report back to the Council.

22/039/5 It was approved to purchase the advisory signs as recommended in the inspection report for the children's play area.

22/040 Correspondence and Clerks Report

Clerks report and correspondence list had been circulated and actioned.

22/041 Planning

3/PL/2022/0754/F – Replacement dwelling and new detached carport – removal of outbuildings Oakridge, Market Hill – No Objections

3PL/2022/0776/HOU – Proposed rear and side extensions, cladding and rendering of existing dwelling Waveney, Dereham Road – No objections

Advisory consultation not required 3AG/2022/0014/AG – Agricultural hay barn, Land off Whisonsett Road, Oxwick

Notice of appeal: 3PL/2022/0499/HOU – Removal of sunshade and provision of balcony Manor House Cottage, School Road

22/042 Items for Discussion

22/042/1 To discuss possibility of reducing number of Parish Council meetings. Agreed not to consider this and to remain at 6 meetings plus the Annual Parish Meeting

22/042/2

It was agreed to support the application for 20mph speed limits in School Road and Gormans Lane. It was also agreed to write to the school about allowing pupils to exit at the rear of the building if this was still an option.

22/042/3 Agreed to hold a site meeting on the allotments to discuss all of the issues that had been raised.

22/042/4 Agreed to purchase a Davidia involucre (handkerchief tree) to be planted on the Campyngland with a commemorative plaque. Councillor Joice agreed to order the tree.

22/042/5 SAM report – unfortunately the unit was not working correctly and no reports had been downloaded. Several other Councils had experienced the same issues and the Clerk would investigate how to rectify it.

22/042/6 – It was agreed to look at a position for the dog bin and contact Breckland DC about seeking permission.

22/042/7 Date of Next Meeting Tuesday 8th November 2022 at 6.30pm.

Signed.....Dated.....