

COLKIRK PARISH COUNCIL

MINUTES OF A MEETING HELD ON TUESDAY 8th November 2022 AT 6.30PM IN THE VILLAGE HALL

Present: Councillors Charles Joice (Chairman), Steve Mulford, Jeanette Paul, Nick Loades, Colin Barron, Michael Stamford, Bernard Smith.
Maxine Hayes, Parish Clerk
District Councillor Hambidge
1 member of the public.

22/043 Apologies for Absence

Apologies were received from County Councillor M Kiddle-Morris.

22/044 Declarations of Interest

Cllr Paul declared an interest in agenda item 9.3 as she was an allotment holder.

22/045 To approve minutes of last meeting

It was PROPOSED (BS) SECONDED (SM) and unanimously agreed to approve the minutes of the meeting held on 27th September 2022 as a correct record and were signed by the Chairman.

22/046 To receive reports

The written report from Cllr. Kiddle-Morris had been circulated to all members of the Council.

Cllr Hambidge raised the issue of Breckland Bridge commencing work on the Whissonsett Road development and queries regarding the temporary entrance opposite Timperley Estate. It was agreed that there were various areas within their planning permission that they were not complying with and it was agreed to send photographs and details to Cllr Hambidge to investigate and raise with the District Council.

Cllr Hambidge left the meeting at 6.40pm as he had another meeting to attend.

22/047 Public Participation

A resident raised further concerns about infringements in relation to the Whissonsett Road development.

22/048 Finance

22/048/1 To approve payments made October & November 2022.

It was PROPOSED(JP) SECONDED(NL) and UNANIMOUSLY agreed to approve the following payments:

Payments October			
4.10.22	N Loades	Reimb N Loades materials to repair gate and coping stones by war memorial	£ 27.26
12.10.22	Maxine Hayes	Salary October	£ 220.65
12.10.22	Maxine Hayes	Office costs, expenses, reimb signs for play area	£ 92.85
12.10.22	Playdale	replacement wooden posts and delivery for mixed swing set	£ 314.80
19.10.22	N Power	Street Lighting	£ 58.53

Payments November			
9.11.22	Maxine Hayes	Salary November	£ 220.65
9.11.22	Maxine Hayes	Expenses, office costs, mileage	£ 26.14
9.11.22	TTSR	Grounds maintenance 4th quarter	£ 1,015.80
8.11.2022	J Senior	Return of deposit for allotment key	£ 5.00
17.11.22	N Power	Street lighting	£ 65.16
			£ 2,046.84
Income			
Balances			
Current account	7330.66		
Business Savings Account	£ 2,449.00		
	£ 9,779.66		

22/048/2 To receive clerk's financial report, reconciliation and balances. Unanimously approved.

22/049 Correspondence and Clerk's Report

Clerk's report and correspondence list had been circulated to all councillors.

Items from previous meeting

22/039/4 The replacement poles for the mixed swing set had been ordered and would be delivered shortly.

22/039/3 All tenants with untidy and uncultivated plots had been contacted.

22/042/6 Dog bin – deferred to agenda item 9.1

Correspondence was noted

Breckland Planning notifications and weekly updates

Transport East consultation on rural mobility for 6 weeks until 16 December

Healthwatch Norfolk newsletter

Email from The Land Group to advise that permission has been given for work to start on the Whisonsett Road site on the 7th November

CPRE newsletter

Norfolk PTS newsletter

Community Action Norfolk – Community Hot spot grants

NCF Funding newsletter

Norwich Western link update

22/050 Planning

Proposed upgrade to existing radio base station installation at Colkirk Glebe land, Church Road, Colkirk – no comments

3PL/2022/1101/HOU – 5 Timperley Estate – First floor extension to side – No comments

3PL/2022/0754/F – Proposed replacement dwelling and new detached carport and removal of outbuildings – Oakridge, Market Hill – No Objections

3PL/2022/1160/HOU – installation of timber cladding to the upper exterior front and rear walls of existing property extension – 11 Timperley Estate – no comments

3PL/2022/1157/HOU – Demolition of existing garage and conservatory and erection of single storey front, rear and side extensions to include a viewing gallery within the roof space – Sheburn, Dereham Road – no comments

Decisions made by Breckland DC

DC/2022/0261/DOC – White Cottage, Church Road, Discharge of condition 13 – approved

3AG/2022/0014/AG – Agricultural Hay barn land off Whissonsett Road, Oxwick - approved

No late Applications

22/051 Items for Discussion

22/051/1 Allotments – progress since the site meeting /Avian Flu Norfolk

It was agreed to try and get a group of volunteers together to help with the hedge cutting and cutting back of tree branches.

The Clerk reported that notices had been posted in the allotments about avian flu as all birds now needed to be kept under cover due to restrictions which now covered the whole of the County.

22/051/2 Commemorative tree for the Queen's Platinum Jubilee – Cllr Joice had purchased the tree and it was agreed it would be planted as soon as possible along with a protective stake. A plaque would be ordered, and an official planting ceremony would be organised next year.

Cllr J Paul did not take part in the discussion or vote on this agenda item.

22/051/3 To approve revised draft terms and conditions for allotments and to approve increase in rents from January 2024 – The revised terms and conditions were approved, and it was unanimously approved to notify the allotment holders that the rents would increase from £10 per plot to £20 per plot per annum from January 2024.

22/051/4 Coronation 6 May 2023 – it was agreed to liaise with the Gala committee on their plans for the celebrations and include on the January meeting for further discussion.

22/051/5 Speed limits – the school had requested a meeting with the Parish Council to address the concerns raised by parents regarding the speed of traffic at drop off and collection times at the school. It was agreed that Councillors N Loades and C Joice would attend on behalf of the Parish Council.

22/051/6 Playing Field – comments from residents expressing concerns about the cutting of the perimeter area of the playing field were noted but as it was mainly ragwort which was now spreading onto the allotments it was agreed that this area would be kept cut. There were other areas in the village for wildlife such as the field behind the playing field which was never cut and was left wild. There was also a wildlife area being developed on the allotments.

22/051/7 Date of Next Meeting – Tuesday 17th January 2023 6.30pm

22/052 RESOLUTION: to move into closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to meetings Act 1960 s.1(2).

Staffing matters - PROPOSED (JP) SECONDED (SM) and unanimously agreed to approve the recommended pay increase for the clerk which would be backdated to 1st April.

Signed.....Dated.....