

COLKIRK PARISH COUNCIL

MINUTES OF A MEETING OF COLKIRK PARISH COUNCIL HELD ON TUESDAY 18TH JULY 2023 AT 6.30PM IN THE VILLAGE HALL

Present: Councillors Charles Joice (Chairman), Jeanette Paul, Nick Loades, Michael Stamford.

Maxine Hayes, Parish Clerk

District Councillor Mitchell Thurbon

2 members of the public

23/032 To receive apologies for absence.

Apologies were received from Councillors N Ezra and M Kiddle-Morris.

23/033 Declarations of Interest

None.

23/034 To approve minutes of last meeting.

It was PROPOSED (NL) SECONDED (JP) and unanimously agreed to approve the minutes of the Annual meeting held on 22nd May 2023 as a correct record and these were signed by the Chairman.

23/035 To receive reports and Correspondence.

Councillor Thurbon reported on a review and update of the District Council housing allocation policy.

No report from the County Councillor.

23/036 Public Participation

No questions from the public.

23/037 Finance

23/037/1 Accounts paid June and accounts payable July 2023.

It was PROPOSED(JP) SECONDED(NL) and UNANIMOUSLY agreed to approve the following payments:

June				
				VAT
1.6.2023	Zurich Insurance	Annual Premium general	£ 566.03	
1.6.2023	Zurich Insurance	Annual Premium hall	£ 850.47	
12.6.2023	Contracts	Salaries, PAYE, Office costs, Contracts	£ 237.47	
12.6.2023	Designer metal surf	Tree Guard	£ 276.00	46.00
19.6.2023	N Power	Street Lighting	£ 61.42	4.66
			£ 1,991.39	
July				
15.07.2023	TTSR	2nd Quarter grounds maintenance	£ 1,062.71	177.12
15.07.2023	Contracts	Salaries, PAYE, Office costs, annual subscriptions , contracts	£ 398.06	

18.07.2023	ROSPA	Playground safety inspection	£ 192.60	32.10
			£ 1,653.37	
Income				
Refund B & Q	£ 83.20			
Bank Interest	£ 7.09			
	£ 90.29			
Balances		£ -		
Current account @ 17.7.2023	£ 2,790.30			
Business Savings Account @ 17.7.2023		4460.5		
Total	£ 7,250.80			

23/037/2 To receive clerk's financial report, reconciliation, and balances. Unanimously approved.

23/038 Correspondence & Clerks Report

The Clerk gave a verbal report on the recent data retrieved from the SAM unit which had been in Whissonsett Road for 3 weeks. The data showed that very few cars were driving over the 30mph limit. The data for the past year had shown similar results in all of the locations with the exception of a few cars who had driven over the speed limit. It was agreed that the Council were not sure how useful this data was considering the amount of time it took to collect the unit, place it in the various locations and then downloading the data. It was agreed to review this in November after the unit was used again in October.

The Clerk reported that she was still having issues with the bank who were continually asking for additional information and who were not returning her calls. She had been on the telephone for over an hour trying to get the issues sorted. The difficulty was that all 'business banking' had to be dealt with over the phone, the local branches would not get involved. Even though the Parish Council was a local authority they were classed as a business and therefore had to deal with the business banking adviser who did not understand what a Parish Council was.

As the local Barclays branch was due to close in October it was agreed to review the situation and look for alternative banks who may have a better understanding of Parish Council requirements.

The correspondence list had been circulated and actioned.

23/039 Planning

The planning was all a matter of report there were no applications to consider.

REFERENCE: 3PL/2023/0439/HOU

PROPOSAL: Change of use of existing garage to a day room / bedroom

LOCATION: COLKIRK: East View Church Road

Comments: No objections.

REFERENCE: 3PL/2023/0547/HOU

PROPOSAL: Proposed single storey rear and side extension with cart shed

LOCATION: COLKIRK: White Cottage Church Road

Comments: Objections - out of proportion with original dwelling.

REFERENCE: 3PL/2023/0552/F

PROPOSAL: Change of use from agriculture to a mixed use of agriculture and the use of the land for the stationing of a temporary static caravan to be used as residence for a maximum period of 24 months (Retrospective)

LOCATION: COLKIRK: AND HORNINGTOFT North Pole Farm Caravan Main Dereham Road.

Comments: Objection to retrospective application. Original application to site caravan refused by Breckland.

The Clerk was asked to check the Planning Department to ascertain what action would now be taken after refusal.

REFERENCE: 3PL/2023/0590/VAR

PROPOSAL: Variation of Condition 2 on 3PL/2021/0001/D - Amend approved drawings to provide two smaller dwellings

LOCATION: COLKIRK: Land Adjacent to Oakridge, Market Hill

Comments: no objection to variation.

Breckland decisions

REFERENCE: 3PL/2023/0420/HOU

PROPOSAL: Single storey attached garage to front

LOCATION: COLKIRK: The Old Nurseries, School Road
APPROVED

REFERENCE: 3PL/2023/0439/HOU

PROPOSAL: Change of use of existing garage to a day room / bedroom (part retrospective)

LOCATION: COLKIRK: East View Church Road
APPROVED

23/040 Items for Discussion

23/040/1 **Play Area** – It was agreed to hold a site meeting to discuss the playground inspection report and actions required.

23/040/2 **Notice Board refurbishment** – nothing to report.

23/040/3 **Trees** – It was PROPOSED SECONDED and APPROVED to agree the amount of £1495 for the tree works required to make safe the 2 beech trees which were decaying. The TPO permission had been applied for from Breckland District Council.

- To discuss request for memorial tree following the site meeting held to look at possible locations- It was agreed with the ongoing issues in relation to the larger mature trees on the Campyngalnd the resident would be contacted to ask if she would consider planting a fruit tree in the proposed community orchard on the playing field.

23/040/4 **Village sign** – the Parish Council had received a request from Colkirk Friends that if the Parish Council gave their approval, they would be willing to clean and repaint the village sign and plant the area underneath. They would be responsible for the ongoing maintenance. It was PROPOSED SECONDED and UNANIMOUSLY agreed to thank them for their offer and grant permission.

23/040/5 **Dog bin** – it was agreed after several site meetings and following the guidance given by Breckland District Council who collect dog waste, that there was no suitable

location in Hall Lane for a dog bin. It was therefore agreed not to take any further action at this time.

23/040/6 Co-option – Councillor Joice reported to the meeting that all 3 applicants had met with the Parish Council on Friday 7th July and after a very difficult decision it was unanimously agreed to co-opt Peter Dyble and Jocelyn Humfrey. They were both in attendance at the meeting and signed the declaration of acceptance of office. They would complete the Register of Interests within the next 28 days. They were welcomed by the Council.

It was agreed to add electricity for the Gala event to the September agenda for discussion.

23/040/7 Date **of Next Meeting:** Tuesday 12th September 2023 – this date could be subject to change due to several councillors not being able to make this date. The Clerk would advise the Council of the revised date.

Signed.....

Dated.....