

COLKIRK PARISH COUNCIL

MINUTES OF A MEETING OF COLKIRK PARISH COUNCIL HELD ON TUESDAY 23rd JANUARY 2023 AT 6.30PM IN THE VILLAGE HALL

Present: Councillors Charles Joice (Chairman), Nick Ezra, Jeanette Paul, Nick Loades,
Michael Stamford, Peter Dyble.
Maxine Hayes, Parish Clerk
1 member of the public

24/001 To receive apologies for absence.

Apologies were received from Councillor J Humfrey & County Councillor M Kiddle-Morris.

24/002 Declarations of Interest

Cllr J Paul declared an interest in agenda items 6.3 (allotments) & 9.5 (allotments)

24/003 To approve minutes of last meeting.

It was PROPOSED (NE) SECONDED (JP) and unanimously agreed to approve the minutes of the meeting held on 14th November 2023 as a correct record and they were signed by the Chairman.

24/004 To receive reports and Correspondence.

The written report from County Councillor Kiddle-Morris had been circulated.

24/005 Public Participation

A resident raised concerns about a mobile home that had been sited on the land owned by Holly Cottage, Dereham Road which had been refused permission. He was informed that this had been reported to the Planning Enforcement officer and was being investigated.

He also raised his concerns that some of the produce from the allotments was being sold. It was agreed to monitor this situation.

He raised concerns about the speed of traffic in Dereham Road and it was agreed to contact the Police and ask them for speed checks in this area.

24/006 Finance

24/006/1 Accounts paid December 2023 & January 2024.

It was PROPOSED(JP) SECONDED(NE) and UNANIMOUSLY agreed to approve the following payments:

December				
13.12.2024	Contracts and Salaries	Salaries, HMRC expenses & office costs	£ 458.93	
13.12.2024	Colkirk Parish Hall	Hall hire	£ 60.00	
19.12.2024	N Power	Street Lighting power	£ 110.67	
31.12.2024	Unity Trust	Service Charges	£ 13.30	
January				
12.01.2024	Contracts and Salaries	Salaries, HMRC, expenses & office costs	£ 347.91	
12.01.2024	Willow Tree Printing	Memorial sign for hall	£ 47.00	
18.01.2024	N Power	Street Lighting Power	£ 113.99	

24.01.2024	S C Roofing	Repairs to VH roof	£120.00	
23.01.2024	WAVE	Water Charges Playing field	£16.56	
Income				
	Allotment rents		£ 180.00	
Balances				
Unity Trust Current account @ 18.1.2024	£ 8,392.41			
Barclay interest	£ 4.98			
	£ 8,397.39			

24/006/2 To receive clerk's financial report, reconciliation, and balances. Unanimously approved.

24/006/3 To approve precept and budget for 2024/2025 financial year

The Clerk had circulated the budget v expenditure to date and forecast to year end. After lengthy discussion regarding further tree work that would be required in the future and reserves would be required The Clerk had anticipated a carry forward figure of £5500 at the end of this financial year. It was PROPOSED (JP) SECONDED (NE) and unanimously approved to request a precept of £13,000 in the next financial year an increase of 8%.

Councillor Paul did not take part in the discussion on this item

It was also PROPOSED (NE) SECONDED (NL) and unanimously approved to write to allotment plot holders informing them that the allotment rents would be increased each year in line with inflation. The figure taken would be set in April of each year.

24/007 Correspondence & Clerks Report

Matters arising from November meeting

23/061/2 – Notice board – included on the agenda

23/061/6 – Memorial plaque – this had been purchased and the village hall were arranging the installation of the plaque.

Notice board

Details of replacement board circulated.

Use of playing field for football matches

To discuss request from Saturday football team for use of playing field. It was agreed to ask for a site meeting with the football club to discuss this further.

Trees Campyngland

The tree maintenance work had now been completed.

Request to metal detect on Parish Council Land

To discuss request from Norfolk Metal Detecting. It was agreed that as all of the land owned by the Parish Council was used by the public it would not be appropriate to give permission.

Defibrillator

There has been some condensation in the defibrillator cabinet. Councillor Ezra would be lining the cabinet to stop this happening in the future. The Clerk reported that the condensation would not affect the defibrillator as this was housed in a separate sealed case and she had been assured would be safe for use.

Website report

The Clerk had circulated details on the use of the website during December.

Visitors 89, Views 518

Street light Dereham Road near bungalows

The Clerk had been asked by a resident to report a light that was not working in Dereham Road. Since being repaired, she had received a complaint that it is now blinding to drivers in Dereham Road and had been asked to have it adjusted. It was agreed that it was much brighter and was making it difficult for drivers at night.

Correspondence

- Breckland DC – updates on Local Plan
- Norfolk Community Foundation newsletter
- Norfolk ALC updates
- Norfolk PTS – updates
- CPRE submission on Breckland Local Plan
- Breckland DC – planning updates

24/008 Planning

3PL/2023/1128/F – Amendments Proposed 2 no 4 bedroom dwellings with new vehicular access Land to side and rear of Oakridge – Parish Council no objections

Proposed telecommunications base station upgrade – Colkirk Glebe land – no comments

The Clerk also reported on several applications being investigated by the planning enforcement officer.

3PL/2023/39/LU – Siting of mobile home Holly Cottage, Dereham Road – initial assessment being made

3PL/2023/0818/F – Ambleside Farm, installation of subsurface septic tank and drainage field for connection to existing mobile home (without permission)

Contravention notice served in December. A response has been received and was being considered by the Breckland DC legal department.

3PL/2023/0552/F – Change of use mixed agriculture and stationery temporary static caravan for North Pole Farm – Refused. Applicant may consider going to appeal or submitting another planning application.

24/009 Items for Discussion

24/009/1 Play area – It was agreed to organise a working group meeting in the village hall.

24/009/2 Notice Board refurbishment – after discussion regarding various replacement boards it was agreed that Councillor Loades would remove the notice board to see if it could be repaired before making any decisions to replace the board. He would report back to the Council.

24/009/3 Trees – The Clerk reported the work had been completed.

24/009/4 Website – It was agreed that a diary page would be added to the site.

Councillor Paul did not take part in the discussion on this item

24/009/5 Allotments – The Clerk reported that the vacant plot no 7 had been offered to someone on the waiting list and had been let.

There were still several vacant plots and these would be marked when the posts were installed.

24/009/6 Village hall roof – the recent leak had been fixed and it was agreed to monitor the situation before taking any further action. It was likely that some repair work would be required in the future.

24/009/7

Next meeting – Tuesday 26 March 2024 at 6.30pm.

Signed.....

Dated.....

DRAFT