

COLKIRK PARISH COUNCIL

**MINUTES OF A MEETING OF COLKIRK PARISH COUNCIL HELD ON TUESDAY
10th SEPTEMBER 2025 AT 7.30 PM IN THE VILLAGE HALL**

Present: Councillors Charles Joice (Chairman), Nick Ezra, Michael Stamford,
Jeanette Paul, Jocelyn Humfrey, Nick Loades, Peter Dyble.
Maxine Hayes, Parish Clerk
County Councillor Mark Kiddle-Morris
6 members of the public

25/054 Apologies for Absence

No apologies.

25/055 Declarations of Interest

None.

25/056 To approve minutes

It was PROPOSED (NE) SECONDED (JH) and unanimously agreed to approve the minutes of the meeting held on 9th July 2025 as a correct record and were signed by the Chairman.

25/057 To receive Reports.

County Council – Report Circulated. County Councillor Kiddle-Morris talked through the process for local government reorganisation and devolution.

District Council – No report.

25/058 Public Participation

The Council were asked for an update on providing water to the allotments. The Clerk reported that Anglian Water would charge £500 each for a survey and technical advice. Since there was already a supply to the pavilion, it may be possible to connect a pipe from there to the allotments. Councillors Ezra and Loades would price the work and report to the next meeting. Any costs would have to be met by allotment holders, and once pricing was available, the Clerk will write to all plot holders to assess interest and willingness to contribute.

25/059 Finance

25/059/1 It was PROPOSED(NE) SECONDED(JH) and unanimously agreed to approve the invoices and expenses for payment.

Date	Supplier	Description	
08.07.2025	N Loades	reimb postcrete notice board	£ 20.00
23.07.2025	Anglian Water WAVE	Water playing field	£ 18.29
31.07.2025	BT	Adoption kiosk payment	£ 1.00
31.07.2025	Unity Trust Bank	Service Charge	£ 6.00
08.08.2025	Contracts and Salaries Aug & Sept	PAYE, HMRC, Office costs & admin, phone	£ 844.36
08.08.2025	K & M Lighting	Street Lighting annual maintenance fees	£ 232.67
10.09.2025	Community Heartbeat	Defib pads	£ 113.94
12.09.2025	N Power	SL Lighting supply	£ 110.34
12.09.2025	N Power	SL Lighting supply	£ 94.17
12.09.2025	N Power	SL Lighting supply	£ 94.17
12.09.2025	N Power	SL Lighting supply	£ 85.00
12.09.2025	N Power	SL Lighting supply	£ 74.52
12.09.2025	N Power	SL Lighting supply	£ 79.31
11.09.2025	N Power	SL Lighting supply	£ 81.46
Total			£ 1,855.23
Income			
22.08.2025	Breckland DC Recycling bank income		£ 236.33
12.09.2025	N Power credit		£ 81.42
Total			£ 317.75

25/059/2 The clerk's financial report and balances were unanimously approved.

25/059/3 It was PROPOSED(NE) SECONDED (JH) and unanimously agreed to approve the purchase of 2 sets of replacement defibrillator pads at a cost of £113.94. The Clerk explained that the only payment method was by card so she would pay the invoice and then claim back this amount from the Council.

25/059/4 It was PROPOSED (JP) SECONDED (JH) and unanimously agreed to approve a 3- year contract with K & M Lighting at a cost of £194 per annum.

25/060 Correspondence & Clerks Report

Clerks Report

The Clerk confirmed the new telephone number for the Council was 07746088082. All other items were included on the agenda.

Councillor Paul asked if the dates for the hazardous waste days at the local recycling centre could be added to the website.

Correspondence

- Update on offshore wind farm project
- Norfolk ALC update on local government reorganisation
- Ruth Trudge Breckland DC – notification of release of funds for community transport scheme
- Creative Play – details of free resources for playground project and offer of site meeting in September with representative
- Norfolk ALC – notification of briefing session in person and online 9 September to discuss devolution and local government reorganisation
- M Kiddle-Morris – Report – circulated
- Norfolk PTS – notification of recommended salary increases 2025
- Breckland DC – notification of decision to continue material recycling facility with Norse Waste Services until 2030.

25/061 Planning

None.

25/062 Items for Discussion

25/062/1 **Play Area** – Councillors Ezra & Dyble reported that they had met with a representative from Wicksteed Leisure and they would be providing plans and a quotation in due course. The Clerk would also contact NGF Play and Creative Play for a site meeting and to seek further designs and quotes.

25/062/2 **Campyngland** – A vote was held regarding the sign indicating that dogs were not permitted to exercise in Campyngland and concerns raised about it now being used to exercise dogs; six councillors voted in favour and one voted against reinstating the original sign. Councillor Loades agreed to reinstate the sign.

25/062/3 **Kiosk** – After discussion, it was decided that the existing defibrillator would remain in its current location, as moving it to the kiosk would require purchasing a new casing at a cost of £300. The Clerk would seek funding for an additional defibrillator to be installed in the telephone box. The electrician who inspected the kiosk encountered challenges in removing the panel due to the need for specialist tools. Councillors Loades and Ezra will investigate further. The plan would be to eventually relocate the existing defibrillator to the Parish Hall.

25/062/4 **Allotments** – this had been discussed under item 5 public participation.

25/062/5 **Website** – After research undertaken by Councillor Dyble it was agreed after discussion, that the Parish Council would not include business adverts on the website.

25/062/6 **Meeting Dates 2026** – Meeting dates had been circulated and were agreed. They would be posted on the notice board and website.

25/062/7 **Date of Next meeting** – Wednesday 12th November 7.30pm

25/063/1 **RESOLUTION: to move into a closed session, on the ground of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)**

Grounds Maintenance Contract – It was resolved to initiate discussions with the Church regarding the future maintenance of the churchyard.

Allotments – Vacant Plot 19 was allocated.

Clerk's Appraisal – The Council was pleased with the clerk's performance but noted concern about her working beyond contracted hours. The Clerk advised that this was often required to be able to manage the workload.

Signed.....

Dated.....